

FLORIDA REAL ESTATE Exam Prep Checklist

Your step-by-step guide to passing the Florida real estate exam

Whether you're pursuing your Salesperson or Broker license, this checklist walks you through every requirement the Florida Department of Business and Professional Regulation (DBPR) expects before, during, and after exam day. Check items off as you go.

1. Before You Apply

- ☐ Confirm you meet Florida's basic eligibility requirements (age 18+, high school diploma or equivalent, valid Social Security number)
- ☐ Complete your required 63-hour Pre-Licensing course (FREC I) for Salesperson, or 72-hour course (FREC II) for Broker
- ☐ Obtain your course completion certificate from your approved provider
- ☐ Decide whether you'll submit fingerprints electronically before or after applying

2. Application & Licensing Steps

- ☐ Create an account on the DBPR online licensing portal
- ☐ Submit your license application and pay the application fee
- ☐ Schedule your electronic fingerprinting appointment (Livescan)
- ☐ Wait for DBPR approval to sit for the state exam (usually a few business days)

3. Exam Day Preparation

- ☐ Schedule your exam through Pearson VUE
- ☐ Bring two forms of ID (one with a photo and signature)
- ☐ Review key topics: real estate law, contracts, financing, appraisal, and math calculations
- ☐ Take practice exams under timed conditions to build pacing and confidence
- ☐ Get a full night's sleep and arrive at the testing center at least 30 minutes early

4. After You Pass

- ☐ Activate your license with a sponsoring broker (Salesperson) or open your own office (Broker)
- ☐ Complete your post-licensing course within your first renewal cycle (45 hours for Sales, 60 hours for Broker)

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Mark your Continuing Education (CE) deadline on your calendar — 14 hours due every renewal cycle

Set up your professional profile, business cards, and marketing materials

Ready to get started?

First Choice Real Estate School offers self-paced, 24/7 online courses for Salesperson Licensing, Broker Licensing, and Continuing Education.

Enroll today at fconlineschool.com

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This checklist is for general guidance only. Always confirm current requirements with the Florida DBPR.